

Summer School Terms and Conditions

Please read the following terms and conditions relating to the Summer Schools **BEFORE** filling in the booking form.

Please note that if any parent or student is in material or persistent breach of any of these terms and conditions, JLDA reserves the right immediately to terminate the contract with you and/or exclude your child from attending further classes at JLDA on a temporary or permanent basis, without further liability to you.

Application Process, Payment and Fees

1. The cost of Summer Schools is £155 per student.
2. Early drop off and late pick up are available upon request for a small fee of £5 each.
3. Upon receipt of full payment for the Summer School, you enter into a contract with Jamie Lee Dance Academy (JLDA) and confirm that you wish to accept the offer of a place. You are therefore subject to the terms and conditions of a Summer School booking, as set out on this page.

Hours

4. Summer Schools will run from 10:00am to 3:00pm.
5. Any un-authorized early drop-offs or late pick-ups will be charged at £10.00 each.

Uniform

6. Students should wear suitable clothes for the Summer School they are attending eg leotard/tights/vests/leggings/shorts. Leotards are recommended for Acro and some sort of dance shoe is advised eg ballet/jazz shoes for the relevant genre.
7. Hair must be tied up and off the face.
8. **ALL** jewellery **must** be removed **before** arriving at the studios. New earrings **must** be covered with tape **before** arriving at the studios.

Arrivals and Departures

9. There is limited parking available outside the studios and in nearby residential streets. Parents/Guardians must park in a considerate manner to local residents and ensure they do not block any driveways.
10. Anybody who fails to follow these instructions will not be permitted back and will, therefore, put their child's place at risk.

Handwashing and General Hygiene

11. Handwashing and good general hygiene is always encouraged. Upon arrival everyone will be required to use the hand gel provided.

Illness

12. If your child, or a member of your household, has a high temperature or is unwell, do not send your child to the studio. Please report their absence by leaving a message with the office on 07710 878 382.

Risk Assessment/Health and Safety

13. Our risk assessments are regularly reviewed in line with government guidance, and we will continue to use dynamic risk assessments for each activity.

Cancellations and Refunds

14. Summer School places are **non-refundable** except in extenuating circumstances.
15. Your child will not be permitted to participate in the Summer School if payment is not made in full within 24hrs of receipt of invoice. Late payments entitle us to cancel all relevant bookings.
16. If you wish to cancel/withdraw your booking, please email your request to info@jamieleedanceacademy.com.
17. Please note the below exceptional circumstances, where the request for a refund will be considered on a case-by-case basis: You can demonstrate extenuating personal circumstances which prohibit your child from attending (for example, injury, illness or bereavement.) Please note that supporting evidence may be requested.
18. The Summer Schools will only take place in line with Government Guidance. Should the guidance change and we are unable to run the event, then all monies will be refunded.

Insurance

19. JLDA cannot accept liability for any loss or damage to your child's property eg tablets/other electronic devices or possessions brought to the Summer Schools. You are advised to insure your possessions accordingly.

Code of Conduct

20. If you are accepted to a Summer School, you will be required to comply with JLDA's Code of Conduct.
21. This code sets out expectations for student behaviour and also the procedures used by JLDA in order to resolve matters when students' behaviour is unacceptable. If you breach any of the terms set out in the Code of Student Conduct, then your child may be withdrawn from the Summer Schools.

22. All students and parents should conduct themselves in a caring, polite & professional manner at all times.
23. This includes whilst waiting for classes to begin and in our reception area. We have a Zero Tolerance policy towards rude or disruptive behaviour and the School Principal maintains the right to remove any offending students and/or parents from the school.

Marketing

24. Please inform the office by email, if you wish for your child **NOT** to be featured in any advertising or promotional/marketing materials for JLDA.

Parents and Guardians (all references to 'parent(s)' include guardians) / Adult students

25. It is a parents' responsibility to ensure and be satisfied that their child is fit and healthy to attend classes at JLDA.
26. Parents should ensure that children are punctual for classes and are collected promptly at the end of classes by a parent.
27. Repeated late collection of children from classes will incur additional childcare fees. You must notify the teacher at the start of the class if someone else will be collecting your child.
28. Children (under 16yrs) are not permitted to leave the studio where their class has taken place unless accompanied by an adult (18yr+).
29. There is strictly no smoking, nut products, chewing gum or alcohol permitted at any time at the Studio Premises.
30. The parking spaces to the left of the Studio Premises are reserved for JLDA staff and permitted vehicles of contractors **only**. No other vehicles whatsoever may use these spaces (including by way of example for the purposes of turning, waiting, dropping off or collecting student and parking). CCTV may monitor use of the parking spaces 24 hours a day and enforcement action may be taken when necessary.
31. JLDA will not tolerate threatening or aggressive behaviour for any reason, including where staff are acting to enforce these terms and conditions. JLDA reserves the right at its absolute discretion to immediately terminate the contract between you and JLDA, if in JLDA's opinion a parent or guardian of a student acts in a threatening, aggressive or otherwise inappropriate manner towards any member of JLDA staff, any student or other parent or third party. In the event of any such termination, JLDA shall have no further liability whatsoever to you.
32. These terms and conditions are enforced pursuant to applicable laws and the licence terms on which JLDA is able to run classes at the Studio Premises. If any parent fails to follow these terms and conditions or attempts to

prevent any JLDA staff member from seeking or attempting to enforce these terms and conditions, JLDA reserves the right immediately to terminate the contract with you and/or exclude your child from attending further classes at JLDA on a temporary or permanent basis, without further liability to you.

Liability

33. JLDA accepts no liability for any injuries sustained whilst participating in a dance class or on the Studio Premises.
34. JLDA accepts no responsibility for loss or damage of personal belongings or property whilst on the Studio Premises.
35. Nothing in these terms and conditions shall in any way limit JLDA's liability for fraud or fraudulent misrepresentation or for death or personal injury caused by its negligence, or any other liability which cannot be excluded at law.

JLDA Communications and Other Information

36. JLDA makes every effort to ensure effective communication with its parents and we would ask that for your part you give due attention to our communications, which inevitably often contain a lot of detail, in order to ensure the effective running of our classes. If you require any clarification or further information, please contact the office.
37. If, despite our best intentions and efforts, you feel unhappy with any aspect of our service and facilities, please email the office with your comments, suggestions or complaints. A response will be given within 28 days, using the contact details provided in your initial enrolment form. However, JLDA will not enter into any discussion concerning enforcement of these Terms and Conditions.
38. JLDA has Public Liability Insurance (for further details please contact the office).

JLDA Privacy Policy

39. JLDA will use your information to keep in touch with you by newsletter and other group / individual communications. We will also store any other relevant information (including medical) which is disclosed to us by you, or transpires during the time that you are / your child is enrolled in the school. We will not disclose your information to any 3rd party or send unsolicited marketing material.

Additional T&Cs related to Covid-19 and any other Infectious Disease

40. Jamie Lee Dance Academy accepts no liability in the event that someone who has attended the studio

premises contracts Covid-19 (or any other infectious disease).

41. Students and staff must not come to the dance studio if they have Covid-19 symptoms, however mild, or have tested positive.
42. It is the responsibility of anyone who develops Covid-19 symptoms whilst inside the school building, to notify a member of staff immediately and make arrangements to return home as soon as possible, avoiding coming into contact with anyone or using public transport.

Parking

43. We want to impress the importance of safe driving and considerate parking at JLDA studios and all locations where you represent JLDA. It is vital that all parking must be considerate of our neighbours: including but not limited to not blocking driveways, not blocking pavements or access. Additionally, if you are fortunate enough to be able to park right next to the JLDA studios on the part of pavement that we are allowed to use, please continually remember that there will still be pedestrians walking around. There is plenty of parking including a Tesco car park and Pelhams Gym near our Kinson studios so please plan your journey accordingly.